

EXCUSE FOR ABSENCE OR TARDINESS

* tardy

was * absent

(*Cross Out One)

from School on _____

An explanation from the parent, guardian, in each case of absence, or tardiness, is required for admission to school. Kindly state the reason below.

_____ Teacher

The reason for * absence - * tardiness was _____

Date

Signature of Parent or Guardian

This excuse must be kept on file for the inspection of School Officials. Absence claimed by illness may require a report from a physician, or examination by the School Nurse or Health Official.

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